Coastline College  
Curriculum Committee Minutes

10/23/2020, 1:30 to 3:46 pm

Zoom

**Committee Mandate: *To approve College curriculum.***

Participants/Members: X = present, EXC = excused, ABS = absent

| Name | Discipline or Area | Through Spring of: | Attendance |
| --- | --- | --- | --- |
| Alves, Mitchell | At-Large | 2022 | X |
| Blair, Shelly | Dean; Innovative Learning | Not Applicable | X |
| Bridges, Stephanie | English/Humanities | 2022 | X |
| Brock, Marilyn | At-Large | 2023 | X |
| Brown, Brandon | Career Programs | 2023 | X |
| Can, Minh | At-Large | 2021 | ABS |
| Cao, Thomas | Mathematics | 2022 | X |
| Chapman, Cheryl | Computer Technology | 2022 | X |
| Curry, Fred | At-Large | 2021 | X |
| Emerson, Dana | Dean; Westminster, Le-Jao Campus | Not Applicable | X |
| Evangelista, Amy | Counselor | 2022 | X |
| Fauce, Steven | SLOs Coordinator | Not Applicable | X |
| Grove, Timothy | English as a Second Language | 2023 | ABS |
| Harrison, Nate | Manager, Military | Not Applicable | ABS |
| Henry, Deborah | At-Large, Co-Chair | 2022 | X |
| Holliday, Ann | Special Education | 2022 | X |
| Isbell, Anna | Garden Grove Campus Representative | Not Applicable | X |
| Johnson, Dan | Social Science, Co-Chair | 2021 | X |
| Khan, Mahbub | Distance Learning | 2023 | X |
| Kim, Merry | Associate Dean; Garden Grove Campus | Not Applicable | X |
| Levenshus, Joshua | Mass Communications | 2022 | X |
| Mueller, Kate | Vice President of Student Services | Not Applicable | EXC |
| Neal, Tom | Dean; Newport Beach Campus | Not Applicable | X |
| Niehaus, Rachel | Health, Foods and Nutrition, Gerontology, Physical Education | 2021 | X |
| Oelstrom, Jeanne | Business | 2021 | X |
| Petry, Petra | International Language | 2022 | X |
| Rodriguez, Vince | Vice President of Instruction | Not Applicable | X |
| Salcedo, Daniel | Science | 2021 | X |
| Salimi, Layla | At-Large | 2023 | X |
| Shea, Nora | Librarian | Not Applicable | X |
| Weber, Daniel | Articulation Officer | Not Applicable | X |
| Woodard, Joel | Fine and Applied Arts | 2023 | EXC |
| Vacant | Associated Student Government Representative | 2021 | ABS |

Guest(s):

Adhanom, Abraham

Barnes, Stephen

Farahat, Elaf

Gomez-Holbrook, Angela

Hoerer, Dr. Tanya

Jauregui, Melissa

Lee, Lisa

Marques, Donna

Mensah, Araba

Montero, Sasha

Runk, Laurie

Smith, Stacey

Vu, Hao Nhien

Recorder: Ann French

## CALL TO ORDER

* 1. Welcome (quorum: 1:32 pm)
  2. Adoption of Agenda

**Motion to Approve: Brown, Brandon (second: Curry, Fred). Approved.**

* 1. Approval of Minutes: 9/11/2020 and 10/2/2020

**Motion to Approve: Brown, Brandon (second: Evangelista, Amy). Approved.**

## REPORTS

* 1. Articulation Report: Daniel Weber

No additional approvals have been received. A large number of courses are being submitted for articulation to a number of schools. Once approvals are received, they will be announced.

Ethics Studies Area F, as discussed at the last meeting, is moving forward. There is work being done to update courses to meet this area. We can expect to see curriculum changes come through at the November 13 meeting.

CLEP and International Baccalaureate credit are being added to Title 5 with the stipulation that they should be pointing to specific courses and annotated as such on transcripts. This change will impact how student work transfers to the CSU and UC systems. Departments will be contacted about any changes. It isn’t clear if the changes would need to come through the Curriculum Committee or not.

* 1. Credit for Prior Learning, AP 4235: Deborah Henry

Dr. Andreea Serban has pulled a taskforce together to revise the Credit by Examination Board Policy, revising it to Credit for Prior Learning. The State Chancellor’s Office requires us to have a Board Policy in place by December 31. This policy will incorporate what the Military Department is doing with the ACE program, how we are doing credit by examination, including International Baccalaureate credit. Once the Board Policy in place Coastline will need to determine the details of how things will play out. The department most likely to be affected will be Career Education. We will need to figure out standards for how we do portfolio review or evaluation of industry certifications.

## CONSENT CALENDAR

**Effective Fall 2021**

* 1. Add Course to Option 1 Area E
     1. COUN C108 – Applied Stress Management
  2. Crosslisting Added to Description
     1. ANTH C175 – Global Perspectives of Food and Culture

This course is identical to FN C177.

* + 1. KIN C101 – Personal Fitness and Wellness

This course is identical to PE C101.

* 1. Placement Test removed from Requisite
     1. MATH C104 – Mathematics for Elementary Teachers
  2. Program Hours Adjusted
     1. ESL Preparation for Freshman Composition Certificate of Competency

From 118 to 117 hours due to revision of ENGL C099N

**Motion to Approve Consent Calendar: Blair, Shelly (second: Chapman, Cheryl). Approved.**

## DISCUSSION ITEMS

* 1. None

## ACTION ITEMS

* 1. New Courses: Credit

**Effective Fall 2021**

This course teaches students how to evaluate stressors and how to respond in a healthy positive way.

* + 1. COUN C108 – Applied Stress Management

Semester Length: 36 lecture/0 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none: fee: none; grading method: standard letter or pass/no pass; repeatability: none.

This course introduces the basic principles and theories of holistic stress management. It explores the mind-body relationship (the psychophysiology) of stress; stressors typically experienced during an individual's college, family and working life; coping skills; and interventions. Students will learn cognitive strategies and relaxation techniques that may be applied to help manage daily life stressors in a healthy and productive manner. Topics include: the effects of the stress response, the identification of personal stress levels and the understanding of the importance of personal responsibility for health. Students will develop a personalized stress management plan. Transfer credit: CSU.

Originator: Layla Salimi

**Motion to Approve: Weber, Daniel (second: Brown, Brandon). Approved.**

* + - 1. Distance Learning Approval Requested for COUN C108

Internet

Internet/Classroom Hybrid

**Motion to Approve: Brown, Brandon (second: Blair, Shelly). Approved.**

This course is crosslisted with GERO C220.

* + 1. HSVC C220 – Controversies and Ethical Issues in Aging, 3 units

Semester Length: 54 lecture/0 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: SOC C120: fee: none; grading method: standard letter or pass/no pass; repeatability: none.

This multidisciplinary course addresses current issues such as rationing health care based on age, elder care in families, social and financial projections on retirement, and how social institutions such as social security and Medicare meet the challenges of an aging population. Professional issues such as ethics, job burnout, and dealing with loss are also discussed. Emphasis is placed on meeting these needs in the local area with an investigation of community resources. This course is relevant to the older adult population and those working with this population. This course is identical to GERO C220. Transfer credit: CSU.

Originator: Laurie Runk

**Motion to Approve: Weber, Daniel (second: Evangelista, Amy). Approved.**

* + - 1. Distance Learning Approval Requested for HSVC C220

Internet

Internet/Classroom Hybrid

Live Interactive 2-way

**Motion to Approve: Brown, Brandon (second: Evangelista, Amy). Approved.**

* 1. **New Courses: Noncredit**

**Effective Fall 2021**

* + 1. BC C005N – Microsoft Office Basics (Noncredit), 54 hours, Noncredit

Semester Length: 54 lecture/0 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none: fee: none; grade: pass/no pass/satisfactory progress.

This basic course is designed to prepare students to develop office applications skills needed to be successful in the business environment for entry-level positions. This course is a Noncredit course and may NOT be substituted or considered for equivalency with any credit course. This course may be used to partially fulfill the requirements for Retail Accounting and Technology Certificate of Completion (Noncredit). Not transferable.

Originator: Cheryl Chapman

**Motion to Approve: Chapman, Cheryl (second: Curry, Fred). Approved.**

* + - 1. Distance Learning Approval Requested for BC C005N

Internet

Internet/Classroom Hybrid

**Motion to Approve: Chapman, Cheryl (second: Curry, Fred). Approved.**

Items 5.2.2 and 5.2.2.1 tabled. Revise the proposal to indicate that it is a writing course by adding more detail to the description and the content.

* + 1. ENGL C060N – Introduction to Esports, 18 hours, Noncredit

Semester Length: 18 lecture/0 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none: fee: none; grade: pass/no pass/satisfactory progress.

Introduction to esports will give students the basic knowledge regarding the industry focusing on the history and current trends. This class will explore all the different career pathways within this new developing industry. In particular, it will outline the skills and experiences needed to enter the esports ecosystem. This class will also be featuring industry professionals to provide up-to-date and relevant information. Not transferable.

Originator: Stephanie Bridges

* + - 1. Distance Learning Approval Requested for ENGL C060N

Internet

Internet/Classroom Hybrid

Live Interactive 2-way

**Motion to Table: Henry, Deborah (second: Petry, Petra). Approved with Weber, Daniel abstaining.**

* 1. Course Revisions: Credit-Major

**Effective Fall 2021**

**From To**

Items 5.3.1 through 5.3.3 are being considered together. GERO C220 mirrors the HSVC C220 course. FN C225 an GERO C225 mirror each other. They will now include topics related to younger populations.

* + 1. FN C225 – Nutrition through the Lifecycle

Title Nutrition and Aging Nutrition through the Lifecycle

See CurricUNET for changes to description, advisory, SLOs, objectives, content, methods of evaluation, textbooks, DE addendum

Originator: Elaf Farahat

* + 1. GERO C220 Controversies and Ethical Issues in Aging

Title Professional Issues in Gerontology

Controversies and Ethical

Issues in Aging

See CurricUNET for changes to description, crosslisted with HSVC C220, methods of instruction (+Live Interactive 2-way), instructional techniques, textbooks, DE addendum

Originator: Laurie Runk

* + 1. GERO C225 – Nutrition through the Lifecycle

Title Nutrition and Aging Nutrition through the Lifecycle

See CurricUNET for changes to description , advisory, SLOs, objectives, content, methods of evaluation, textbooks, DE addendum

Originator: Laurie Runk

**Motion to Approve: Evangelista, Amy (second: Isbell, Anna). Approved.**

* 1. Revised Credit Course: Minor

**Effective Spring 2021 (unless otherwise noted)**

Items 5.4.1 through 5.4.4, 5.4.8, 5.4.9, 5.4.11, and 5.4.12 are being considered together.

* + 1. ARAB C180 – Elementary Arabic 1

See CurricUNET for changes to methods of instruction, textbooks, DE addendum

Originator: Donna Marques

* + 1. ARAB C185 – Elementary Arabic 2

See CurricUNET for changes to methods of instruction, textbooks, DE addendum

Originator: Donna Marques

* + 1. CHIN C180 – Elementary Chinese 1

**Effective Fall 2021**

See CurricUNET for changes to description, methods of instruction, assignments, methods of evaluation, DE addendum

Originator: Donna Marques

* + 1. CHIN C185 – Elementary Chinese 2

**Effective Fall 2021**

See CurricUNET for changes to description, methods of instruction, methods of evaluation, DE Addendum

Originator: Donna Marques

**Motion to Approve: Alves, Mitchell (second: Petry, Petra). Approved.**

* + 1. CMST C220 – Essentials of Argumentation

See CurricUNET for changes to methods of instruction, textbooks, DE addendum

Originator: Joshua Levenshus

**Motion to Approve: Brown, Brandon (second: Alves, Mitchell). Approved.**

* + - 1. Distance Learning Approval Requested for CMST C220

Internet

Internet/Classroom Hybrid

Live Interactive 2-way

**Motion to Approve: Weber, Daniel (second: Henry, Deborah). Approved.**

Changes to the DE addendum and methods of instruction go into effect for spring 2021. The change to the advisory goes into effect fall 2021.

* + 1. ENGL C100 – Freshman Composition

**Effective Fall 2021**

See CurricUNET for changes to advisory, methods of instruction, DE addendum

Originator: Scott Davis

**Motion to Approve: Cao, Thomas (second: Brown, Brandon). Approved.**

This course has been revised to align with the C-ID descriptor.

* + 1. ENVS C100 – Introduction to Environmental Science

See CurricUNET for changes to description, justification, SLOs, objectives, content, methods of instruction, instructional techniques, assignments, methods of evaluation, textbooks, DE addendum added

Originator: Tanya Hoerer

**Motion to Approve: Weber, Daniel (second: Cao, Thomas). Approved.**

* + - 1. Distance Learning Approval Requested for ENVS C100

Internet

Internet/Classroom Hybrid

Live Interactive 2-way

**Motion to Approve: Brown, Brandon (second: Isbell, Anna). Approved.**

* + 1. FREN C180 – Elementary French 1

See CurricUNET for changes to methods of instruction, methods of evaluation, textbooks, DE addendum

Originator: Donna Marques

**Motion to Approve: Alves, Mitchell (second: Petry, Petra). Approved.**

* + 1. FREN C185 – Elementary French 2

See CurricUNET for changes to methods of instruction, textbooks, DE addendum

Originator: Donna Marques

**Motion to Approve: Alves, Mitchell (second: Petry, Petra). Approved.**

This course has been revised to align with the C-ID descriptor.

* + 1. HSVC C100 – Introduction to Human Services

See CurricUNET for changes to objectives, content

Originator: Sasha Montero

**Motion to Approve: Chapman, Cheryl (second: Evangelista, Amy). Approved.**

* + 1. JAPN C180 – Elementary Japanese 1

See CurricUNET for changes to content, methods of instruction, assignments, textbooks, DE addendum

Originator: Donna Marques

**Motion to Approve: Alves, Mitchell (second: Petry, Petra). Approved.**

* + 1. JAPN C185 – Elementary Japanese 2

See CurricUNET for changes to methods of instruction, assignments, methods of evaluation, textbooks, DE addendum

Originator: Donna Marques

**Motion to Approve: Alves, Mitchell (second: Petry, Petra). Approved.**

Items 5.4.13 and 5.4.14 are being considered together. MATH C115 has been revised to align with C-ID descriptor.

* + 1. MATH C115 – College Algebra

**Effective Fall 2021**

See CurricUNET for changes to description, requisite, content, DE addendum

Originator: Hao Nhien Vu

* + 1. MATH C170 – Precalculus

See CurricUNET for changes to assessment text, methods of instruction, instructional techniques, assignments, methods of evaluation, textbooks

Originator: Lisa Lee

**Motion to Approve: Weber, Daniel (second: Neal, Tom). Approved.**

This course is being brought back because this is a General Education course and students don’t always know to look for Kinesiology to kind it. Crosslisting this course with Kinesiology will make it easier for students to find.

* + 1. PE C101 – Personal Fitness and Wellness

**Effective Fall 2021**

See CurricUNET for changes to description, crosslisted with KIN C101, assignments, DE Addendum

Originator: Laurie Runk

**Motion to Approve: Neal, Tom (second: Shea, Nora). Approved.**

This course has been revised to align with the C-ID descriptor.

* + 1. PHIL C115 – Logic and Critical Thinking

**Effective Fall 2021**

See CurricUNET for changes to description, justification, SLOs, objectives, content, methods of instruction, assignments, methods of evaluation, textbooks, DE addendum

Originator: Fred Curry

**Motion to Approve: Alves, Mitchell (second: Weber, Daniel). Approved.**

Items 5.4.17 through 5.4.25 are being considered together. Items 5.4.20 and 5.4.21 tabled.

* + 1. SPAN C180 – Elementary Spanish 1

See CurricUNET for changes to methods of instruction, assignments, methods of evaluation, DE addendum

Originator: Donna Marques

* + 1. SPAN C180A – Elementary Spanish 1A

See CurricUNET for changes to content, methods of instruction, assignments, methods of evaluation, textbooks, DE addendum

Originator: Donna Marques

* + 1. SPAN C180B – Elementary Spanish 1B

See CurricUNET for changes to content, methods of instruction, assignments, methods of evaluation, textbooks, DE addendum

Originator: Donna Marques

**Motion to Approve: Alves, Mitchell (second: Brown, Brandon). Approved.**

Items 5.4.20 and 5.4.21 tabled. Add content to support assessment of the SLO addressing cultural differences.

* + 1. SPAN C185 – Elementary Spanish 2

See CurricUNET for changes to methods of instruction, assignments, methods of evaluation, textbooks, DE addendum

Originator: Donna Marques

* + 1. SPAN C280 – Intermediate Spanish 1

See CurricUNET for changes to content, methods of instruction, assignments, methods of evaluation, textbooks, DE addendum

Originator: Donna Marques

**Motion to Table: Fauce, Steven (second: Holliday, Ann). Approved.**

* + 1. SPAN C285 – Intermediate Spanish 2

See CurricUNET for changes to methods of instruction, assignments, methods of evaluation, textbooks, DE addendum

Originator: Donna Marques

* + 1. VIET C160 – Vietnamese For Vietnamese Speakers

See CurricUNET for changes to methods of instruction, textbooks, DE addendum

Originator: Donna Marques

* + 1. VIET C180 – Elementary Vietnamese 1

See CurricUNET for changes to methods of instruction, textbooks, DE addendum

Originator: Donna Marques

* + 1. VIET C185 – Elementary Vietnamese 2

**Effective Fall 2021**

See CurricUNET for changes to description, methods of instruction, textbooks, DE addendum

Originator: Donna Marques

**Motion to Approve: Alves, Mitchell (second: Brown, Brandon). Approved.**

* 1. Course Reinstatements

**Effective Fall 2021**

We have the opportunity to offer an Environmental Science ADT. The only course we are lacking is this one.

* + 1. ENVS C100 – Introduction to Environmental Science

**Motion to Approve: Brown, Brandon (second: Fauce, Steven). Approved.**

* + 1. PE C101 – Personal Fitness and Wellness

**Motion to Approve: Weber, Daniel (second: Neal, Tom). Approved.**

* 1. New Programs: Credit

**Effective Fall 2021**

We have all the courses needed to offer this ADT now that ENVS C100 has been reinstated.

* + 1. Environmental Science – Associate in Science for Transfer

The Associate in Science in Environmental Science for Transfer is designed to provide students with the common core of lower-division courses required to transfer and pursue a baccalaureate degree in environmental science.

Program Level Student Learning Outcomes

1. Communicate biological concepts effectively in written and/or oral forms.
2. Find, select, and evaluate scientific information present in primary research literature, mass media, online, or other sources
3. Apply appropriate physical laws and mathematical techniques to analyze various physical situations.

**Required Courses**

Cell and Molecular Biology BIOL C180 4

Diversity of Organisms BIOL C185 5

General Chemistry A CHEM C180 4

General Chemistry A Lab CHEM C180L 1

**Subtotal Units 14**

**List A**

Introduction to Environmental Science ENVS C100 3

General Geology GEOL C105 3

Geology Lab GEOL C105L 1

Introduction to Statistics MATH C160 4

And

Calculus 1 MATH C180 5

Or

Business Calculus MATH C140 4

**Subtotal Units 15-16**

**List B (Select three courses)**

Principles of Microeconomics ECON C170 3

Algebra Based Physics: Mechanics PHYS C120 4

And

Algebra Based Physics: Electricity

and Magnetism PHYS C125 4

Or

Calculus Based Physics: Mechanics PHYS C185 4

And

Calculus Based Physics: Electricity

and Magnetism PHYS C280 4

**Subtotal Units 11**

**Major Total Units 36-40**

**Total Units 60**

Originator: Deborah Henry

**Motion to Approve: Weber, Daniel (second: Neal, Tom). Approved.**

Item 5.6.2 tabled. A discussion will occur between the Counseling department and the DGA department to determine if there will need to be any changes made.

* + 1. Digital Media Design – Associate of Arts

This program presents a concentrated course of study in the field of digital media and design. Concept development and the generation of a portfolio suitable for entry-level job applications or transfer to a degree program is a major focus in each of the core courses.

Courses emphasize the process and problem-solving in visual design and communication. DGA courses provide broad-based entry-level training for a variety of industries. Students are introduced to a broad range of media, including, animation, illustration, digital photography, drone photography, audio-video, and sound recording, as well as strategies and the techniques required to incorporate these areas into print, websites, video, and social media solutions.

Complete the Certificate of Achievement and Associate in Science Graduation Requirements as outlined in the Graduation Requirements section of the catalog.

Program Level Student Learning Outcomes

1. Demonstrate the ability to create projects with the appropriate settings within the software for web, print, and animation while using basic design principles and best practices employed in the design industry.
2. Demonstrate proficiency in determining the type of copyright, permissions, and licensing required to use specific content.
3. Demonstrate the ability to identify the purpose, audience, and audience needs for preparing images.

**Required Courses**

Adobe Photoshop 1 DGA C116A 3

Introduction to Adobe Illustrator DGA C118A 3

Typography Fundamentals DGA C117 3

Introduction to InDesign DGA C120 3

Digital Media Design Principles DGA C135 3

Digital Media Business Basics DGA C136 3

**Subtotal Units 18**

**Restricted Electives (Choose 3 courses)**

Introduction to Digital Art and Media DGA C100 3

3ds Max Fundamentals DGA C111 3

Adobe Photoshop 2 DGA C116B 3

Introduction to Adobe Premiere DGA C121 3

Introduction to After Effects DGA C122 3

Digital Photography Using Photoshop DGA C131 3

Beginning Audio Production DGA C140 3

Dreamweaver Basics DGA C166A 3

Adobe Animate DGA C166C 3

Drone Imaging 1 DGA C150A 3

**Subtotal Units 9**

**Major Total Units 27**

**Total Units 60**

Originator: Angela Gomez-Holbrook

**Motion to Table: Henry, Deborah (second: Petry, Petra). Approved.**

* 1. New Programs: Noncredit

**Effective Fall 2021**

Now that BC C005N is being approved at this meeting, this program is now ready to be approved.

* + 1. Retail Accounting and Technology (Noncredit) – Certificate of Completion

The Retail Accounting and Technology Certificate is a specially recognized program designed to prepare individuals for the fast-paced retail industry. This program is also intended to help students develop an understanding of the retail manager’s job and the requirements for success in the retail environment. This program is approved by the Western Association of Food Chains (WAFC).

Program Level Student Learning Outcomes

1. Effectively communicate solutions to business problems, using appropriate language and tools and demonstrating understanding of business terms and concepts.
2. Analyze and recommend effective business decisions/solutions using a systematic, evaluative, and information based approach.
3. Develop and exhibit high standards of professional practice, demonstrating awareness of ethical and social responsibilities in today’s multicultural, team-oriented, rapidly-changing global environment.

**Required Courses**

Accounting for Non-Financial Business

Employees (Noncredit) ACCT C011N 54 hours

Microsoft Office Basics (Noncredit) BC C005N 54

**Total Hours 108**

Originator: Stacey Smith

**Motion to Approve: Chapman, Cheryl (second: Isbell, Anna). Approved.**

* 1. Revised Programs: Credit

**Effective Fall 2021**

Suspended courses have been removed.

* + 1. Arts and Humanities – Associate of Arts

Restricted Elective: Delete ARAB C180A – Elementary Arabic 1A

ARAB C180B – Elementary Arabic 1B

ARAB C185A – Elementary Arabic 2A

ARAB C185B – Elementary Arabic 2B

ARAB C280A – Intermediate Arabic 1A

ARAB C280B – Intermediate Arabic 1B

ARAB C285A – Intermediate Arabic 2A

ARAB C285B – Intermediate Arabic 2B

SPAN C280A – Intermediate Spanish 1A

SPAN C280B – Intermediate Spanish 1B

Restricted Electives Add HIST C122 – Chicano History

HIST C150 – History of California

SGN C180 – American Sign Language 1

Originator: Chris Hornung

The size of the certificate limited the number of completers. It has been revised to focus on the foundation students need for the industry.

**Motion to Approve: Brown, Brandon (second: Weber, Daniel). Approved.**

* + 1. Digital Media Design – Certificate of Achievement

Required Course: Delete ART C110 – Color and Design: 2-D

BC C124 – Using Adobe Acrobat

DGA C121 – Introduction to Adobe Premiere

DGA C122 – Introduction to After Effects

DGA C166A – Dreamweaver Basics

DGA C166C – Adobe Animate

Required Course: Add DGA C135 – Digital Media Design Principles

DGA C136 – Digital Media Business Basics

Units: Decrease total program units from 30 to 18

See CurricUNET for changes to description, PSLOs

Originator: Angela Gomez-Holbrook

**Motion to Approve: Weber, Daniel (second: Blair, Shelly). Approved.**

* 1. Revised Programs: Noncredit

**Effective Fall 2021**

* + 1. Preparation for College Writing – Certificate of Competency

Required Course: Add ENGL C080N – Composition Support

Hours: Increase total program hours from 110 to 126

See change report sent separately for changes to description, Program Outcomes, career opportunities

Originator: Scott Davis

**Motion to Approve: Chapman, Cheryl (second: Shea, Nora). Approved.**

## ADJOURNMENT

* 1. Adjourned at: 3:46 pm

Documents Distributed:

1. Change Report for Preparation for College Writing – Certificate of Competency

Next Meeting: November 13, 2020

Due date for submitting proposals to the agenda: Monday, November 2, 2020

*In accordance with the Ralph M. Brown Act and Senate Bill 751, minutes of the Coastline Curriculum Committee record the votes of all Members as follows: (1) members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*